



# 2022-23 AGREEMENT

## TUITION POLICIES:

Your BAC At The Ridge payments may be made by cash, check, click-to-pay, money order, and credit or debit cards (VISA, MasterCard, Discover or American Express). A NON-REFUNDABLE deposit of \$50.00 is required for each child at the time of registration. The non-refundable deposit will be applied to a child's last week if account payments are current. For children of the same household, weekly camp rates are reduced by 10% for your second child, 20% for your third and fourth child. BAC payments are expected by Monday of each week.

**NOTE:** A 3% Convenience Fee will be added to payments made by credit or debit cards over the phone. There is no fee for paying online by electronic check from a checking, savings account, or credit card.

**CANCELLATION & CHANGE POLICY:** The final day to make changes to your registration will be **August 1, 2022**. In the event of absence, cancellation, withdrawal or dismissal from BAC At The Ridge for any reason after **August 1, 2022**, the primary contact shall be obligated to pay the total due for all registered camp weeks.

- **PAST DUE ACCOUNT:** BAC reserves the right to use the \$50.00 non-refundable deposit as payment for camp tuition and fees if an account becomes past due. A new \$50.00 non-refundable deposit will be required before a child may attend BAC for any remaining registered camp weeks.
- **TO MAKE A WEEK CANCELLATION OR CHANGES PRIOR TO AUGUST 1, 2022:** All camp week cancellation or change requests must be made in writing, via email, and must be approved by the BAC team. You will receive a confirmation email once processed within 5 business days. (All changes and additions of are subject to available space).

## CONTRACTUAL AGREEMENT:

I understand the BAC At The Ridge **tuition obligation** and wish to enroll my child/children for the 2022-23 school year at BAC At The Ridge. I have reviewed the above information and understand that by signing this contract, I agree to abide by the policies/procedures listed. I also understand that failure to adhere to these policies/procedures could result in the dismissal of my child/children from BAC At The Ridge.

In addition, I shall be **responsible for any attorney or collection fees** required to collect unpaid tuition and/or any other outstanding charges that may include a returned check fee, late payment fee, registration change, or cancellation fees. I understand no fee adjustments or refunds will be given for my child's absence regardless of the cause unless due to unanticipated family emergencies.

By signing this agreement, I also give permission for my child/children to **be transported** to activities outside of the "BAC At The Ridge" facility, which is located at 428 Hartwood Road and later in September at 2012 International Parkway, by shuttle or any "BAC At The Ridge" vehicle.

In addition, I understand that photographs may be taken for **promotional usage** and give permission for those to be used as BAC At The Ridge sees fit for promotional usage.

## CODE OF CONDUCT AGREEMENT:

This agreement is designed to ensure the safety and integrity of BAC At The Ridge and all participants. BAC may require the withdrawal of a child for misconduct or other conditions that are disruptive to the overall operation of BAC. This is at the sole discretion of the BAC staff in conjunction with the signed Code of Conduct Agreement. In the event of a withdrawal, suspension, or dismissal from BAC enrollment, the parent/guardian will be obligated to pay the total due for all remaining registered weeks.

Please read the following statements carefully. By signing, **you and your child** agree to comply with this Code of Conduct.

- I will maintain a respectful attitude toward peers, BAC staff, and student/adult volunteers.
- I will be where I am supposed to be, when I am supposed to be there, and will stay as assigned.
- I will respect the personal belongings of others.
- I understand that I/my family will be responsible for all expenses incurred for damages I cause to personal belongings and property.
- I understand that MP3/iPOD players and electronic games are my responsibility and not BAC's responsibility.
- I agree not to use my cell phone during BAC activities. I also understand that some events/activities prohibit me from having a cell phone with me and for those events I agree to abide by such rules.
- If my parent/guardian has not done so, I will turn over all medications, prescription and non-prescription, to BAC staff upon arrival. \*Medication Authorization forms **must be submitted** before medications can be administered at BAC.
- I understand that the attitude, I bring to BAC will directly impact my experience at BAC; therefore I will try to approach each camp day positively and to participate fully.
- I understand that any violation of this Code of Conduct, or display of violent or disruptive behavior, may result in disciplinary action, including missing activities/events or having my parent/guardian pick me up from BAC.

## EMERGENCY TREATMENT AUTHORIZATION:

In emergencies requiring immediate medical attention, your child will be taken to the nearest hospital emergency room. Your signature below authorizes our staff to have your child transported to the hospital. In the event non-emergency medical care is required, I authorize BAC staff to administer medical treatment. I understand that I am responsible for medical expenses incurred by my child and that BAC advises that I carry health insurance for my child. I also understand that if my child becomes ill, I must pick up my child immediately.

I certify that all health information submitted is complete and correct, and I agree to comply with the medications policy listed below. I authorize the BAC to use and release personal, medical, and emergency information about my child when it is relevant to the health, safety, and well-being of my child. I am responsible for providing this information prior to my child's first day of attendance. I understand that I am responsible for contacting the BAC team within 24 hours of any change in my child's medical condition after submitting health information, including the onset of any contagious diseases or special needs that are diagnosed. I also certify that the person herein described has permission to engage in all BAC activities except as previously noted.

Before administering any prescription medication, we require a completed Medication Authorization form. Authorization for all long-term medication must have your physician's signature along with parental permission. Please contact our office to acquire forms.

## STATEMENT OF ACCEPTANCE:

BAC At The Ridge admits students of any race, color, national, or ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to children at the center. It does not discriminate on the basis of race, color, national, or ethnic origin in the administration of its instruction, admissions, or other childcare administered programs.

**I have read, understand, and will comply with the BAC At The Ridge policies and agreements outlined above. I have discussed the Code of Conduct policy with my child and understand that if he/she fails to comply, they may be removed from BAC without a refund of tuition paid or due. My typed name in the box below serves as my legal signature.**

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Parent/Guardian Name

Signature

Date (mm/dd/yyyy)